



Information for Evaluating

Senior Portfolio Expositions

Portfolio Objectives



- The student will understand the portfolio as a collection of materials that reflect the student's academic progress, personal development, dreams and future aspirations.
- The student will understand the concept of and reasons for keeping an up-to-date portfolio.
- The student will explain why the portfolio is valuable.
- The student will revise each document for correct format, graphic appeal, and proper grammar.
- The student will present his/her strengths using the portfolio as documentation.
- The student will demonstrate knowledge of self through verbal and nonverbal communication during the Portfolio Exposition.
- The student will recognize his/her portfolio as a "work in progress", which regularly needs updating and amending.

Helpful Tips



Students should have had their homeroom teacher sign-off on their portfolio before entering the exposition interview, the sign-off sheet will be their ticket to get into their Senior Exposition. **The senior will not present without this signed form.**

Evaluation forms can be completed during or after the Exposition.

There are enough evaluation forms for each evaluator to complete your own, or one can be completed as a team at the end; whichever you prefer. Just make sure that at the end you come to a consensus about whether it is **Pass** or **Fail** or **needs modifications**. *Typically when evaluators request modifications, it is to increase their likelihood of landing a job later and benefits the student to have this feedback.*

You are evaluating on 3 categories:

1. Portfolio (Organized, Visually Appealing, Completed)
2. Presentation (Articulation and Grammar, Portfolio Usage, Overall Delivery)
3. Professionalism (Initial Impression, Dress/Appearance, Poise and Self-confidence).

The students will exit and the evaluation team will have time to discuss the outcome as a group. **Do NOT tell the student if they Pass or Fail at the end of their Exposition.** *Students will find out at a later time whether they will need to redo the exposition or modify elements of their portfolio. We want you to know that it is okay to fail a student's portfolio.* Please give each student honest feedback that will be useful to them for future job interviews.

Helpful Tips on the Evaluation Form



You will notice on the Evaluation Form, there are three options for whether or not a student passed.

The first indicates that they have met all requirements and passed.

The second indicates that they do not need to redo the interview portion but modifications are needed as far as content, spelling, grammar, etc. These modifications are to be listed in the modifications area of the evaluation form. Students will have the opportunity to meet with the portfolio advisor and have their changes evaluated.

The third option indicates that they need to practice their exposition and try again. Another exposition will be scheduled.

On the Evaluation Form, for each of the three categories there are three columns for you to write in.

The first column is any comments that you have, typically something the student did well or that you enjoyed about the presentation.

The second column is for recommendations, this could include increase eye contact, don't overuse the word "umm" anything that might be useful to the student in the future.

The third column should only be written in, if you are expecting the student to make changes or redo their exposition. This indicates to the portfolio advisor, what needs to be re-evaluated before final approval is granted.

Common Reasons Why Students Fail



They are late or miss their interview.

They are rude, they interrupt or even argue with evaluators.

They are unprepared, do not talk and hope that evaluators will lead the interview.

They show signs that they have not practiced their interview and know very little about the material they are presenting.

The portfolio includes inappropriate material or seems incomplete or is loaded with errors.

They show up in dirty clothes or are dressed inappropriately for a interview.

Sample Questions



What are you most proud of on your current transcript?

Do you have a history of good attendance?

Tell me more about why you chose those individuals for your references and letters of recommendation?

What are you most proud of that they (letter-writers) said about you?

What portfolio entries are you particularly proud of?

Describe the portfolio entries that you see as being the most important.

What have you learned about yourself by putting this portfolio together?

What have you done to make this portfolio unique as a reflection of who you are?

Can you discuss your personal growth during your high school years?

What are your strongest qualities or greatest assets?

What are your weakest areas, which need improvement?

What are people skills and why are they important?

Where do you see yourself in five years?

THANK YOU!



Thank you so much for helping to ensure all of our students reach their dreams while making a positive impact on the world! We appreciate you taking time out of your day to join us at BHS and we hope that you enjoyed the experience.

Please feel free to contact BHS 715-537-5627 if you have questions or feedback that you would like to share regarding your experience.

We look forward to seeing you next year.

Thank you again,

BHS Staff